



NEMS ENVIRONMENTAL MANAGEMENT PROGRAM

PROGRAM NAME:	Transportation Program		
SIGNIFICANT ENVIRONMENTAL ASPECT(S): Air Emissions Natural Resource and Raw Material Consumption: Fossil Fuels	DOCUMENT NUMBER:	TBD	
	DATE REVISED:	09/27/06	
	REVISION NUMBER:	1	
	SUNSET DATE:	11/20/07	
	PROGRAM LEAD:	Mr. Tom Hayden	

SECTION 1 – PROGRAM DESCRIPTION

The NIH transportation program is managed by the Division of Travel and Transportation Services. Activities associated with the program include: Transshare Program; Parking, biking, pedestrian walkways; Carpool/Vanpool coordination and support; and Bi-annual traffic count survey. Transportation Services also promotes the use of Alternative Work Schedules, Telework, and METRO Chek Passes.

Activities associated with the Transportation Program produce air emissions and consume fossil fuels. The NIH has developed a number of Manual Issuances to address traffic and parking congestion. In addition, the NIH adheres to legal and other requirements to monitor and control air emissions from mobile sources and to reduce the consumption of fossil fuels through the purchase of alternative fueled vehicles.

In addition to formal transportation programs and services, NIH community groups have been established to promote alternative means of commuting to and from the NIH Bethesda Campus. The NIH Bicycle Commuter Club is an example of one such group. This club was founded to encourage commuting to NIH by bicycle. The NIH Bicycle Commuter Club sponsors an annual Bike-to-Work Day event and participates in the NIH Transportation Fairs.

SECTION 2 – GOALS AND OBJECTIVES

FIVE-YEAR GOAL: Expand Participation in the Transportation Program <i>Justification: Comply with legal requirements</i>	Performance Indicator(s): Number of events conducted or participated in	Resource requirements: No additional resources required
A. Objective: Conduct or participate in six (6) transportation outreach events	Performance Indicator(s): Number of events conducted or participated in	Responsibility: Tom Hayden Timeframe: December 2007

SECTION 3 – PROGRAM DESCRIPTION, SIGNIFICANCE, IMPACTS AND REQUIREMENTS

REASON(S) FOR SIGNIFICANCE:	<ul style="list-style-type: none"> a. Potential environmental impact b. Potential health impact c. Legal or Other Requirement
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POTENTIAL ENVIRONMENTAL/ ORGANIZATIONAL IMPACTS:	a. Air emissions from vehicles has a large impact on air quality
LEGAL AND OTHER REQUIREMENTS:	<ul style="list-style-type: none"> a. Executive Order 12191: Federal Facility Ridesharing Program b. Executive Order 13150: Federal Workforce Transportation c. 26 USC 132(f) – Deficit Reduction Act: Qualified Transportation Fringe Benefits d. Energy Policy Act (Public Law 102-486) e. Federal Employees Clean Air Incentives Act (5 USC 7905) f. Transportation Equity Act for the 21st Century g. Clean Air Act (as amended in 1990) h. OPM Decision Letter S001842 (August 11, 1998) – Transshare Program Rules and Procedures

SECTION 4 – OPERATIONAL CONTROLS

ACTIVITY(IES) THAT GIVES RISE TO ASPECT	CONTROL(S)	RESPONSIBLE PERSON	MONITORING	RECORDS	ACTION TAKEN IF CONTROL FAILS
Transportation to NIH	Information on Transportation Programs distributed at badging or parking office	Tom Hayden	Audited annually	Audit records	Review and reissue informational handout

SECTION 5 – RELEVANT DOCUMENT(S)

DOCUMENT NAME	LOCATION	RESPONSIBLE PERSON
None	N/A	N/A

SECTION 6 – COMPETENCY OF RESPONSIBLE PERSONS

NAME/TITLE	BASIS FOR COMPETENCE
Director, Division of Travel and Transportation Services	On-the-job Training
Program Specialist/Transshare Administrator	On-the-job Training

SECTION 7 – AUTHORIZATION

NAME:	
SIGNATURE:	

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NIH Environmental Management System

Take Action to Protect the Future

Document Number: TBD

Date Revised: 11/20/06

Revision Number: 1

Sunset Date: 11/20/07

DATE:

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