

NIDDK Work Area Recycle Bin Program Fact Sheet

Note: The NIDDK Work Area Recycle Bin Program is a **VOLUNTARY** program

- To increase the Institute's recycling of mixed paper and commingled waste at each of its on-and off-campus facilities, **Work Area Recycle Bin sets (one bin for mixed paper and one for commingled recyclables)** are being offered to NIDDK staff
- Bin Specifications: 14.5"L x 10.5"D x 15"H
- **Where possible, staff are encouraged to use one Work Area Recycle Bin set in an office suite and/or lab area; not one set for every employee**
- Place the Work Area Recycle Bin set in a convenient and safe location; a location that does not impede entrance or egress of the workspace
- It is permissible for individual staff to have a bin set for her or his office, as long as the placement of the bin set does not impede entrance and egress of the workspace
- When Work Area Recycle bins become full, they should be emptied into the appropriate larger hallway recycle bins that are managed by the NIH Recycling Contractor
- Facility points of contact (POCs) have been identified to assist in determining the actual number of bin sets being requested at each NIDDK facility.
- Bins will be delivered to the NIDDK facilities within the next few weeks

To learn more about the **NIDDK Work Area Recycle Bin Program**, the **NIH Recycling Program** and to find out how to become a **Recycling Champion** in your lab or office, please visit:

<https://ddktoday.nidk.nih.gov/administrative-resources/All-NIDDK/NIDDKWorkAreaRecycleBinProgram.pdf>

